



**MID-SOUTH REGION OF  
THE AMERICAN SOCIETY FOR PHOTOGRAMMETRY  
AND REMOTE SENSING, INC.**

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**BYLAWS**  
**Of**  
**THE MID-SOUTH REGION of the AMERICAN SOCIETY FOR**  
**PHOTOGRAMMETRY AND REMOTE SENSING, INC.**  
December 5, 2018

**ARTICLE I. NAME AND OFFICE**

***Section 1. Name and Definition***

- a. The name of the organization shall be the “Mid-South Region of the American Society for Photogrammetry and Remote Sensing, Inc.” (Hereinafter designated *the Region*). The Region is an administrative sub-element of the American Society for Photogrammetry and Remote Sensing (hereinafter designated *the Society*), a non-stock and non-profit corporation formed under the provisions of Chapter 2, Title 13.1 of the Code of Virginia.
- b. The corporation is formed for non-profit, educational and scientific purposes under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- c. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (i) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (ii) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.
- d. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office to the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.
- e. The Region:
  1. is subject to general supervision by the Society,
  2. is eligible to qualify for group exemption under section 501c (3) and meets the same tax exempt requirements as the Society;
  3. uses the same fiscal year as the Society (ending December 31);
  4. is not a private foundation, and
  5. has adopted and filed Articles of Incorporation with the State of Virginia.

- f. These Bylaws are intended to be consistent with, and not supersede Article V, “Regions” of the Society Bylaws.

**Section 2. Location and Office**

- a. The boundaries of the Region, established in accordance with Society Bylaws, shall include the states of Alabama, Georgia, Kentucky, Louisiana, Mississippi, South Carolina, Tennessee, and Texas (hereinafter designated *Region States or individually Region State*).
- b. Other areas may be added from time to time by mutual agreement and in accordance with the limits established by the Society Board of Directors.
- c. The offices of the Region shall be located at the address of the currently seated Treasurer, within the boundaries of the Region.

## **ARTICLE II. OBJECTIVES AND AUTHORIZATION**

**Section 1. Objectives**

- a. To advance knowledge in imaging and geospatial information within the Region in keeping with the Vision, Mission, and Core Values of the Society as established by [Article II](#) of the Society Bylaws.  
[See also, [Appendix A: Selected Society Bylaws References](#)].
- b. Support the members of the Region by providing a forum to consider technical and professional matters of Region concern. This may include professional gatherings to provide education and promote interaction including meetings, technical presentations, educational opportunities, collaboration with other professional organizations and regions, divisions, and chapters of the Society to promote the geospatial profession.
- c. Support the Region Chapters by providing financial assistance, professional involvement, and inclusion in Region activities.

**Section 2. Authorization**

The Region is established in the accordance with [Article V](#) of the Bylaws of the Society.

[See also, [Appendix A: Selected References](#)]

## **ARTICLE III. MEMBERSHIP**

**Section 1. Region Members**

All members of the Society, in good standing [in the accordance with [Article III, Section 5](#) of the Bylaws of the Society] residing within the geographic limits of the Region shall be members of the Region unless they have been accepted for assignment to another Region as provided in Society Bylaws. Determination of residence within the geographic limits of the Region will be based on the location of an official mailing address submitted by the member for purposes of receipt of the journal and other Society correspondence. The submitted address shall be related to either the member’s residence or their primary place of employment.

[See also, [Appendix A: Selected Society Bylaws References](#)]

**Section 2. Classes of Membership**

Classification and definition of membership shall be in accordance with [Article III](#) of the Bylaws of the Society, as an “Individual Member” , a “Corporate Member” or a “Friend”. Previous

Region designations such as “Emeritus,” “Honorary,” and “Student” designations, may be defined through the “Friend” designation in accordance with Society Bylaws.

[See also, [Appendix A: Selected Society Bylaws References](#)]

### **Section 3. Membership Termination**

Membership termination shall follow the regulations set forth in [Article III](#) of the Bylaws of the Society.

[See also, [Appendix A: Selected Society Bylaws References](#)]

## **ARTICLE IV. OFFICERS**

### **Section 1. Elective Officers**

The officers shall be elected [See, [Article IV, Section 12](#)] every year from the membership of the Region by majority vote from members in good standing. The elective officers shall consist of: President, Vice-President, Immediate Past President, Secretary, Treasurer and State Representatives. All elective officers shall be active members of the Society, in good standing.

### **Section 2. Appointed Officers**

The appointed officers of the Region shall be appointed by the President with the consent of the Executive Board and are the Chapter Liaison Committee Co-Chair and the Student Chapter Liaison Committee Co-Chair. All appointed Region officers shall be active members of the Society, in good standing and will serve a three (3) year term.

### **Section 3. President**

The President shall supervise the officers of the Region, preside at meetings of the Regional Executive Board and shall be a member *ex-officio* (i.e., by virtue of the office), with right to vote at all Region committees except the Nominating Committee. The President shall be the Chair of the Executive Board and has full voice and full vote privileges at all Region Meetings.

### **Section 4. Vice President**

The Vice-President shall, in the absence of the President supervise the affairs of the Region. The Vice-President serves also as the Chair of the Program Committee, responsible for directing the organization and operation of Region technical programs and meetings, and shall perform other administrative duties as assigned by the President. The Vice-President has full voice and full vote privileges at all Region Meetings.

### **Section 5. Immediate Past President**

The Immediate Past President shall chair the Nominating Committee and serve as an advisor to the President and the Vice-President for the year following the term of office as President. The Immediate Past President will be responsible for filling the position of Program Chair for the Region’s annual conference. The Immediate Past President will have the option of filling this position themselves or of finding suitable candidates to present for Executive Board approval. The Immediate Past President has full voice but no vote privileges at Region Executive Board Meetings.

**Section 6. Secretary**

The Secretary shall maintain the records of the Region including recording, publishing, and archiving minutes of Region meetings, and will give timely notice of all meetings of the Region. The Secretary shall maintain membership records, shall submit an annual report and shall prepare reports on membership as required by the Society and such special reports as may be called for by the Executive Board or the President. The Secretary has full voice and full vote privileges at all Region Meetings. In addition, the Secretary performs services for the Society in accordance with Society Bylaws [Article V](#).

[See also, [Appendix A: Selected Society ByLaws References](#)]

**Section 7. Treasurer**

The Treasurer shall be controller of accounts for the Region, collecting and disbursing funds, and supervising fiscal activities assigned to others by the Region Executive Board. The Treasurer shall submit an annual financial report, shall prepare reports on Region finances as required by the Society and such special reports as may be called for by the Executive Board or the President. The Treasurer has full voice and full vote privileges at all Region Meetings. In addition, the Treasurer performs services for the Society in accordance with Society Bylaws [Article V](#).

[See also, [Appendix A: Selected Society ByLaws References](#)]

**Section 8. State Representatives**

The Region State Representatives shall maintain Region State membership records for the Region Secretary and shall prepare reports on Region State Chapter activities for the Chapter Liaison Committee in accordance with [Article X Section 2](#) and such Region State special reports as may be called for by the Executive Board or the President. Each Region State will have representation from two (2) elected Region State Representative, namely First State Representative and Second State Representative. The First State Representative shall have full voice and full vote privileges at all Region Meetings. The Second State Representative is a non-voting member of the board, who shall, in the absence of the First State Representative have full voice and full vote privileges at all Region Meetings.

**Section 9. Chapter / Student Chapter Liaison Committee Co-Chairs**

The Chapter Liaison Committee Co-Chair and Student Chapter Liaison Committee Co-Chair shall preside over the Chapter Liaison Committee and ensure that communication is maintained with the Chapters, support is provided to the Chapters, and that annual budget requests from the Chapters are reviewed and acted upon in a timely manner. The Student Chapter Liaison Committee Co-Chair shall not be a student and shall ensure this specifically for Student Chapters. The Chapter Liaison Committee Co-Chair and Student Chapter Liaison Co-Chair have full voice and full vote privileges at all Region Meetings.

**Section 10. Executive Board**

The Executive Board shall consist of the Elective Officers and the Appointed Officers as defined in [Sections 1](#) and [Section 2](#) of this Article. All members of the Executive Board have the right to vote at all Region meetings, are responsible for the governance and guidance of the Region, and shall carry on the business and financial affairs of the Region (See [Article VII](#)).

**Section 11. Region Representative to the Region Officers Council**

Regional Representatives to the Society’s Region Officers Council (*hereinafter after called ROC Representatives*) shall attend Society Region Officer Council meetings. ROC Representatives represent the interests of the Region at the Society Region Officer Council meetings as to the development of regional position statements and preparing regional recommendations relating to Society policies, technical matters, education, legislation and other pertinent matters, and actively participating in the Society planning process, in accordance with Society Bylaws [Article V, Section 8](#).

[See also, [Appendix A: Selected Society ByLaws References](#)]

**Section 12. Nominating and Election Procedures for Elective Officers**

- a. The office of President shall be filled by automatic succession of the Vice-President.
- b. The Vice-President is elected yearly by a plurality of the members voting at large from a choice of two or more nominees on the ballot.
- c. The office of Immediate Past President shall be filled by automatic succession of the President.
- d. The office of First State Representative shall be filled by automatic succession of the Second State Representative. The Second State Representative is elected yearly by Region members of the Region State of representation from a choice of two or more nominees on the ballot.
- e. The Executive Board will nominate and elect two ROC Representatives from the Executive Board to represent the Region on the Society’s Region Officers Council (typically, but not necessarily, the Region President and Region Vice President).
- f. Nominations for any vacant Elective Officer position of the Region shall be made by the Nomination Committee during a normal election cycle.
- g. The Nomination Committee shall nominate candidates for the office of Vice President, Second State Representative for all Region States, Secretary, and Treasurer on or before a date that is six weeks prior to the date of the Region Annual Meeting. An announcement of the nominations shall be made to the Region. Each candidate shall submit a biographical sketch and a photograph, to be received by the Immediate Past President no later than five weeks prior to the Annual Meeting.
- h. The Executive Board shall certify that all nominees are qualified, willing to serve, and meet the requirements set forth in these Bylaws before the announcement of nominees.

**Section 13. Terms of Office**

- a. Each elective officer shall take office at the close of the Region’s Annual Business meeting and shall serve until the successor is duly elected and installed.
- b. Elective officers shall be ineligible to succeed themselves in office, with the exception of the Secretary or Treasurer, who may succeed themselves once, but at least one year must lapse before election to a third term. Appointed officers shall be eligible to succeed themselves once in office, but at least one year must lapse before appointment to a third term.
- c. Region Secretary and ROC Representatives will serve for a one (1) year term.
- d. Region Treasurer will serve for a two (2) year term;
- e. Region State Representatives will serve a one (1) year term in each of the two Region

- State Representative offices, for a 2 year commitment;
- Upon the completion of a term as Second State Representative, the Second State Representative shall automatically assume the office of First State Representative for a term in office.
- f. The Chapter Liaison Committee Co-Chair and Student Chapter Liaison Co-Chair are appointed officers and therefore serve a three (3) year term.
  - g. The Region President will serve a one (1) year term in each of the three offices for a three (3)-year commitment;
    - Upon completion of a term as Vice-President, the Vice-President shall automatically assume the office of President for a term of office.
    - Upon the completion of a term as the President, the President shall automatically assume the office of Past-President for a term of office.
  - h. Should any officer or any other committee member be unable to continue serving to the end of the term or if a position is vacated for any reason, a replacement shall be appointed by the President with the approval of the remaining members of the Executive Board.
  - i. Terms will commence and end at the Region Annual Meeting.

## **ARTICLE V. COMMITTEES**

### ***Section 1. Appointment***

- a. The President, acting for the Executive Board, shall appoint Region Special Committees and Working Groups. Special Committees and Working Groups shall be appointed as necessary and shall be disbanded when the requirement no longer exists. Committees and Working Groups shall report to the Executive Board through the President.
- b. When considered to serve in the interests of the Region, the President, with the approval of the remaining Executive Board, may establish joint committees with other organizations for treating areas of common interest, such as joint conferences.
- c. The Chairs of Standing Committees shall appoint members to their committees directly.

### ***Section 2. Standing Committees shall be established as follows:***

- a. The Nominating Committee, chaired by the Immediate Past President shall include two additional Region members in good standing selected to provide geographic and field of practice diversity.
- b. The Program Committee, chaired by the Vic-President, shall consist of two or more additional Region members and shall be responsible for planning and management of Region meetings, and technical programs and for support of Society meetings within the Region. The Committee may request that the President appoint sub-committees as necessary to assist with the specific functions related to meetings.
- c. The Media Committee, chaired by the Secretary, shall consist of two or more additional Region members, who shall be responsible for communicating news to the Region membership by the most appropriate methods available.
- d. The Chapter Liaison Committee shall consist of a minimum of five (5) Region consisting of at least (3) three region members, in addition to the Chapter Liaison Co-Chair and Student Chapter Liaison Co-Chair who shall both serve as a voting member of the Executive Board. The Chapter Liaison Committee will maintain clear lines of communication with the active

Chapters, actively seek and assist in the development of new Chapters within the region, receive and review the Chapter budget requests, and advise the Executive Board on Chapter issues. The Student Chapter Liaison Co-Chair shall ensure this specifically for Student Chapters

## **ARTICLE VI. CHAPTERS**

### ***Section 1. Definition***

Chapters shall be sub-elements of the Region, established as necessary by the Region to improve Society support to their members and to encourage local participation in Society activities. All Chapter members shall be members in good standing of the Society and members of the Region.

### ***Section 2. Establishing Chapters***

Chapters and Student Chapters are established and dissolved in accordance with the Society Bylaws, [Article VI](#), [Section 2](#) and [Section 3](#).

[See also, [Appendix A: Selected Society Bylaws References](#)]

### ***Section 3. Chapter Annual Report***

The Chapters will compile an Annual Report to document the activities of the Chapter and to account for all monies received and distributed. After presentation to Chapter membership this report shall be submitted to State Region Representatives for presentation to the Chapter Liaison Committee to be compiled and submitted to the Region Secretary.

## **ARTICLE VII FINANCES**

### ***Section 1. Society Support***

The Treasurer shall request Society budget support for any activity outside of the normal and planned expenses of the Society.

### ***Section 2. Region Generated Funds***

The Proceeds from Region technical programs or meetings shall be invested or held for support of Region programs at the direction of the Executive Board.

## **ARTICLE VIII. ADMINISTRATION**

### ***Section 1. Responsibilities of the Executive Board***

The Executive Board shall have control of and give direction to the Region and shall determine its policies in accordance with Region and Society Bylaws. Its powers and responsibilities shall include the following:

- a. To have, hold and administer the property and funds of the Region,
- b. To establish policy and authorize public statements on behalf of the Region in consultation with the Society,
- c. To adopt an annual budget for the Region, authorize specific appropriation and oversee funds and disbursements,
- d. To assure the flow of information about the Region to its members,



- e. To foster and oversee relation with related organizations,
- f. To take measures to advance the interests of the Region and the Society, and
- g. To nominate from the Executive Board two members to be seated on the Region Officers Council as representatives of the Region.

***Section 2. Responsibilities of the Officers***

The President shall have supervision of the affairs of the Region, presiding at annual and special meetings of the Region. The Vice-President shall assist the President and, in the absence of the President, assume the President's duties.

**ARTICLE IX. MEETINGS**

***Section 1. The Annual Business and Awards Meeting***

The Region Annual Meeting shall be held at a time and place determined by the Program Committee in accordance with the Executive Board, for installation of Officers, presentation of awards, reviewing Region activities and transacting other Region business. Notice of such meetings shall be received by the Region membership at least 30 days prior to the date of the meeting.

***Section 2. Meetings of the Executive Board***

The Executive Board shall be convened at least quarterly and whenever called by the President or by a majority of the Executive Board and shall be announced to the Region membership who may attend. A quorum for the Executive Board shall be a minimum of (5) voting members -specifically, a minimum of three State Representatives representing different States and at least two executive board members, which cannot be counted as representing a state, one of these members must keep minutes.

***Section 3. Technical Meetings***

The Region shall endeavor to hold technical meetings each year, which may be held in conjunction with the Region's Annual Meeting or with meetings of other technical and professional organizations as appropriate.

***Section 4. Special Meetings***

Meetings for specific purposes may be called by the President when necessary.

**ARTICLE X. COMMUNICATIONS**

***Section 1. Communicating Region News***

Communication with the Region members may be facilitated by any and all methods available to the Media Committee including but not limited to social media, email, electronic newsletter, or an appropriately maintained website.

***Section 2: Annual Report***

The Vice-President with the aid of the Secretary and the Treasurer shall compile an Annual Report to document the activities of the Region and to account for all monies received and distributed.

The Annual Report shall be presented to the Members at the Region Annual Meeting. After presentation to members this report shall be submitted to Society Regional Officers Council by ROC Representatives for compiling and submission to the Society.

## **ARTICLE XI. AMENDMENTS**

### ***Section 1. Amendment Procedures***

- a. Amendments to these Bylaws may be proposed in writing to the Secretary and shall be signed by at least two members of the Executive Board or by at least ten members of the Region in good standing. Copies of the proposed amendment shall be submitted to the members of the Executive Board at least thirty days prior to the meeting at which the amendment is to be voted upon.
- b. Amendments to these Bylaws shall be adopted by a two-thirds vote of the members of the Executive Board.

## **Appendix A: Selected Society ByLaws References**

### ***Society ByLaws: Article II***

#### ***Section 1. Vision***

- Global development and application of imaging and geospatial information improves decision-making, sustains communities, and enhances quality of life.

#### ***Section 2. Mission***

- To promote and advocate imaging and geospatial science for informed, scientifically valid, and technologically sound observations of Earth conditions and trends that lead to improved and effective decision-making.

#### ***Section 3. Core Values***

- Adoption and practice of the scientific method advances imaging and geospatial science and technology.
- Development and dissemination of guidelines and standards facilitates accessibility and reliable use of imaging and geospatial information.
- Development of new imaging sensors and platforms improves applications by practitioners.
- Expansion of a diverse community of geospatially literate students and professionals sustains our community.
- Adherence to ethical standards strengthens student learning and professional practice.
- Advocacy of relevant imaging and geospatial policies promotes sustainable development and use of Earth resources.

### ***Society ByLaws ARTICLE III. MEMBERSHIP***

#### ***Section 1. Classes of Membership***

Membership in the Society shall be classified in the following categories: Individual, Corporate, and Friend. Members are required to have paid dues for the current year and are eligible to participate in all Society activities, subject to any limitations on their membership type described in this Article III.

#### ***Section 2. Individual Member***

An Individual Member is an individual involved in the science and engineering disciplines associated with imaging and geospatial information and shall be entitled to all rights and privileges of the Society applicable to Individual Members, including the right to vote. An applicant for admission as an Individual Member shall file with the Executive Director a signed statement of concern for, and involvement in, the vision, mission, and core values of the Society by completing an application form prescribed by the Board of Directors. Completion of the form and payment of the required dues shall constitute fulfillment of admission requirements.

### ***Section 3. Corporate Member***

A Corporate Member is an organization involved in the science and engineering disciplines associated with imaging and geospatial information. A Corporate Member shall be entitled to all rights and privileges of the Society applicable to Corporate Members, including the right of representation as a Corporate Member to vote and have its representatives hold office. An applicant for admission as a Corporate Member shall file with the Executive Director a signed statement of concern for, and involvement in, the vision, mission, and core values of the Society by completing an application form prescribed by the Board of Directors. Completion of the form and payment of the required dues shall constitute fulfillment of admission requirements.

### ***Section 4. Friend***

A Friend is an individual or organization who wishes to support the mission of the Society and shall be entitled to all the rights and privileges of the Society negotiated and set out in the terms of membership with the Executive Director and set forth in an annual written agreement with the Society approved by the Board of Directors. These rights and privileges may not exceed those of Individual or Corporate Members. Completion of negotiation, signing a written agreement, and fulfilling initial conditions of the agreement shall constitute fulfillment of admission requirements.

### ***Section 5. Membership Termination***

Membership may be terminated in any of the following ways:

- a. Any member desiring to resign from the Society shall submit their resignation in writing to the Executive Director.
- b. Any member who does not maintain his/her qualifications for membership or honor the terms of his/her membership agreement (including but not limited to the failure to pay dues) shall be subject to immediate termination.
- c. Any member may be separated for any other reason not described in Section 5(b) of this Article III by a two-thirds vote of the Directors present at a duly convened Board meeting. The member shall have the opportunity to respond to the separation decision to the Board of Directors. The Board shall make a final decision on the member's membership status after hearing the member's response by a majority vote of the Directors present at a duly convened Board meeting, and this decision of the Board shall be final.

## ***Society ByLaws: ARTICLE V. REGIONS***

### ***Section 1. Definition***

Regions shall function as administrative sub-elements of the Society and provide a forum for local interaction among members, face-to-face meetings, and interaction with regional companies and organizations in the geospatial industry. All Society members shall be members of a Region based on the geographic location of a mailing address, submitted by the member for purposes of receipt of the journal and other Society correspondence, or an alternative region of their choice. No member may have membership in more than one Region.

## ***Section 2. Boundaries***

Region boundaries shall be established along State and/or county (or their equivalent) boundary lines. Foreign areas may be allocated to Regions to ensure opportunity for all members to participate in Region activities. The Executive Director shall maintain and publish a current file and map of all approved Region boundaries and list of members of each region.

## ***Section 3. Establishing Regions***

Modification of existing Region boundaries to establish a new or different Region, or to change the geographical areas of two or more existing Regions, shall be requested by the Region Officers Council, require approval of the Board of Directors by a two-thirds vote of the Directors present at a duly convened Board meeting, and shall be compliant with the laws of the Commonwealth of Virginia. A request for a Charter for a new or modified Region shall be presented to the Board of Directors by the Region Officers Council and must be approved by a plurality of the Council members voting. The number of those voting to request a new or modified region must be at least 20% of the affected Regions' membership. The Charter request shall include proposed boundary lines, along with written approvals of the Regions whose boundaries would be affected and shall be presented to the ASPRS Board of Directors by the Region Officers Council.

## ***Section 4. Dissolution***

Dissolution of a Region shall be initiated by the Regions Officers Council. Regions shall be dissolved and their charters rescinded by a two-thirds vote of the Directors present at a duly convened Board meeting. Members of dissolved regions shall become members of a newly formed Region or by selection of an alternative Region, as described above.

## ***Section 5. Financing***

Funds required for Region activities shall be part of the annual budget submission by the Region Officers Council to the Executive Director for the annual budget planning cycle. That submission shall include the input from each Region. Regions' requests shall be reviewed by the Board of Directors. Funding approved shall be provided from the Society budget. Regions shall not act in the name of the Society without the prior consent of the Society, nor incur financial obligations for the Society. Regions may conduct meetings, symposia, and collect registration fees to support such activities.

## ***Section 6. Operations***

Regions shall adopt bylaws, policies and procedures as necessary to carry out the objectives of the Society in accordance with these Bylaws and the Society's policies. Each Region shall elect Region Officers, appoint committees and form and supervise Chapters, as defined in Article VI, as needed. Regions shall report to the Executive Director and the Region Officers Council, within three weeks of their elections, the names of all elective officer and appointed committee chairs. Region elective officers shall be members of both the Society and the Region of membership as

determined by Section 1 of this Article.

### ***Section 7. Functions***

Regions shall provide a forum for their members to consider technical and professional matters of Region concern. This may include cooperation with regional entities of related scientific, technical, or professional associations or organizations, or with educational institutions. A Region may establish formal operating relationships with such entities subject to approval of the Board of Directors, but shall not incur any financial obligations in the name of the Society.

### ***Section 8. Support to the Society***

- a. Regions shall provide support to the Society by:
  1. Electing the Region president and vice president to administer the Region;
  2. Selecting two Region members (typically, but not necessarily, the president and vice president) to serve on the Region Officers Council of the Society.
  3. Developing regional position statements and preparing recommendations relating to Society policies, technical matters, education, legislation and other pertinent matters, and actively participating in the Society planning process. Regions shall not, however, issue resolutions or statements of policy for the Society, or act on matters of national importance without specific approval of the Board of Directors.
  4. Developing concepts for Society technical meetings, workshops and seminars within the Region.
  5. Proposing, preparing and sponsoring preparation of technical articles and other publications for the Society publications program.
  
- b. The Region officers shall assure coordination of Region activities with Society's Operating Procedures.

## ***Society ByLaws: ARTICLE VI. CHAPTERS***

### ***Section 1. Definition***

Chapters shall be sub-elements of Regions, established as necessary by the Regions to improve Society support to their members and to encourage local participation in Society activities. All Chapter members shall be members in good standing of the Society and members of the Region hosting the Chapter.

### ***Section 2. Establishing Chapters***

Regions shall determine their need for establishment of Chapters and shall operate them in accordance with Region Bylaws after a charter for each Chapter is issued by the Region's officers. At least five members of the Region, who are students, and one Member Faculty Advisor at a host institution, must indicate their intent to participate in a Student Chapter before a charter can be issued. For other non-student Chapters, at least ten members must indicate intent to participate

in a Chapter, based upon some local geography or affinity of interest. The Region shall send the Region Officers Council and the Executive Director a copy of the petition signed by the required number of members and a copy of the Chapter Bylaws. Those Chapter Bylaws shall be approved by the Region's officers prior to the charter being issued. Student Chapters may also be established at large by direct charter of the Society if support at the Region level is unavailable, in which case a surrogate host region shall be selected by mutual consent of the Student Chapter and the surrogate host region.

***Section 3. Dissolution***

Chapters shall be dissolved in accordance with the Region Bylaws and their charters rescinded by a two-thirds vote of the Region's officers. Notification of the dissolution should be provided to the Region Officers Council.

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